



## BERKSHIRE COMMUNITY COLLEGE PITTSFIELD, MASSACHUSETTS

### MINUTES OF TRUSTEES MEETING June 17, 2014

#### 1) CONVENING

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, June 17, 2014 in the General Bartlett Room, Susan B. Anthony Building. Chair Rodowicz called the meeting to order at 4:35 pm.

PRESENT: Chair Rodowicz, Trustees Bradway, Caccaviello, Ingegneri, Laurens, Supranowicz, and Wynn

ABSENT: Vice Chair Dindio and Trustee Roberts

ALSO PRESENT: President Kennedy; Vice Presidents Bullock, Law, and Mulholland; Assistant to the President, Kim Brookman, Other Guests: Christina Barrett, Christine DeGregorio, Dori Digenti, Gillian Jones (Berkshire Eagle), Jonathan Levine (Pittsfield Gazette), Mitch Saviski, Larry Stalvey, Jim Therrian (Berkshire Eagle), Matt Tucker (PCTV), Megan Whilden, Peggy Williams

#### 2) APPROVAL OF THE MINUTES

*Upon a motion duly made and seconded, it was VOTED unanimously to approve the minutes of the May 27, 2014 meeting.*

#### 3) PRESIDENT'S REPORT

##### a. New Employee Introduction

Vice President William Mulholland introduced Megan Whilden, the new Executive Director of OLLI at BCC.

b. TRIO Update

Vice President Michael Bullock introduced the TRIO staff at BCC.

Christine DeGregorio gave a brief overview of the federally funded program that has been in operation since 2002. The program is funded to serve 160 students. Students must be first generation, low income, and/or disabled. In the 2013-2014 academic year 52 graduates of BCC's graduates were from the TRIO program.

Peggy Williams spoke about the intensive academic and personal advising TRIO students receive, along with transfer counseling/career planning and personal finance/financial aid counseling. She also talked about the challenges these students face.

Larry Stalvey spoke about the gifts these students possess including: resilience, comradery, leadership, empowerment, self-confidence, vision for the future, and the desire to pay it forward.

Christine DeGregorio ended the TRIO presentation by speaking about the many successes of these students.

c. Professional Development Update

President Kennedy introduced Dori Digenti, Director for the Center for Teaching & Learning at BCC.

Dori Digenti discussed the subject of "Student Engagement & Flipping the Classroom." "Flipping" the classroom supports time on task, specialized instruction, attention/distraction, and engagement. The definition: "Flipped Learning is a pedagogical approach in which direct instruction moves from the group learning space to the individual learning space, and the resulting group space is transformed into a dynamic, interactive learning environment where the education guides students as they apply concepts and engage creatively in the subject matter."

Digenti also spoke about other offerings this year such as Faculty Roundtables, Moodle Master Class, and Voicethread Academy.

d. Workforce Development Update

Vice President William Mulholland discussed the approval of a \$9.7 million capital grant for construction of a new Berkshire Innovation Center in the Stanley Business Park in Pittsfield. The center will focus on the advanced manufacturing strengths of the region.

Also, the Massachusetts Life Sciences Center has awarded a \$2 million accelerator loan program to help start-up companies by providing them with capital at a critical stage of their development cycle.

4) STUDENT TRUSTEE REPORT

None.

5) SUBCOMMITTEE REPORTS

a. Academic Planning

Nothing to report at this time.

b. Executive

Nothing to report at this time.

c. Finance

Vice President John Law presented the Preliminary FY15 Expense Budget.

*Upon a motion duly made and seconded, it was VOTED unanimously to approve the Preliminary FY15 Expense Budget in the amount of \$19,175,373, which is comprised of the following:*

State Appropriation	\$10,531,548
General Purpose Trust Fund	\$ 7,526,900
Lifelong Learning Trust Fund	\$ 627,225
Designated Trust Fund	\$ 126,000
Student Government Trust Fund	\$ 113,700
Cafeteria Trust Fund	\$ 250,000

d. Human Resources

Nothing to report at this time.

e. Nominating

Trustee Caccaviello stated that the candidate recommendation letter was forwarded to the governor; two individuals have been advanced and we are waiting to hear on the others.

6) ADMINISTRATIVE ACTIONS

a. Personnel Actions

Personnel actions were presented as follows:

Appointment – Department Chairs

*Upon a motion duly made and seconded, it was VOTED unanimously to approve the personnel actions for the period May 20, 2014 through June 9, 2014.*

7) OTHER BUSINESS

a. Old – None.

b. New – None.

c. Upcoming Events – President Kennedy reviewed the upcoming events.

8) ADJOURNMENT

The meeting was adjourned at 5:41 pm. The next scheduled meeting will be held on August 26, 2014.

DATE: August 17, 2014

Respectfully submitted,

A handwritten signature in cursive script, reading "Kim Brookman", written over a horizontal line.

Kim Brookman

Approved:

A handwritten signature in cursive script, reading "Darlene Rodowicz", written over a horizontal line.

Darlene Rodowicz, Chair