

**BERKSHIRE COMMUNITY COLLEGE
PITTSFIELD, MASSACHUSETTS**

**MINUTES OF TRUSTEES MEETING
March 25, 2014**

1. CONVENING

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, March 25, 2014 in the General Bartlett Room, Susan B. Anthony Building. Vice Chair Dindio called the meeting to order at 4:33 pm.

PRESENT: Vice Chair Dindio, Trustees Bradway, Caccaviello, Ingegneri, Laurens, Roberts, Slattery, Supranowicz and Wynn

ABSENT: Chair Rodowicz

ALSO PRESENT: President Kennedy; Vice Presidents Bullock, Doscher, Feinerman, Law, and Mulholland; Assistant to the President, Kim Brookman Other Guests: Christina Barrett, Brendon Cowdrey (PCTV), Ryan Cowdrey (PCTV), Charles Kaminski, Jennifer Kerwood, Jonathan Levine (Pittsfield Gazette), Brendon Martin (Sightlines), Jay Pearlman (Sightlines), Scott Richards and Mitchell Saviski

2. APPROVAL OF THE MINUTES

Upon a motion duly made and seconded, it was VOTED unanimously to approve the minutes of the February 25, 2014 meeting, as amended.

3. PRESIDENT'S REPORT

a. Health Information Management Program

Charles Kaminski used a PowerPoint presentation to give an overview of the Health Information Management Certificate and A.S. Degree programs. He discussed the program origins, the driving forces in program development, the program design and timeline, the coursework sequence, and the program evaluation and sustainability.

b. Sightlines Report

Vice President John Law introduced Jay Pearlman and Brendon Martin from Sightlines. Using a PowerPoint presentation, Pearlman and Martin discussed the condition of BCC's physical assets.

BCC's average building age is 40 years, which increases the need for constant repair due to continuous wear and tear. The future renovations of Hawthorne and Melville will reduce BCC's average building age by 20%.

BCC has been able to utilize renewable energy sources. As of FY13, Berkshire Community College was capable of supplying 20% of all electricity on campus through its solar array system.

BCC's curb appeal has increased dramatically since completion of the envelope project. Grounds infrastructure still remains at a database low and more capital should be directed towards infrastructure to align itself with peers. BCC's roadways and parking lots are the worst they have seen.

c. Foundation Update

Vice President Jeff Doscher reported on the BCC Foundation. Vice President Doscher gave the history of the Foundation and spoke on the subjects of fundraising, including capital campaigns, annual fund giving, planned giving and scholarships.

4. STUDENT TRUSTEE REPORT

The student trustee report was given by Student Trustee, Kyle Slattery.

The Student Government Association (SGA) participated in MCLA's Student Leadership Conference on February 8th.

The SGA volunteered at the "Not Your Average Dog Show" on February 9th.

The SGA hosted the annual "Love Carefully Day" on February 13th in the cafeteria. Health and wellness agencies from the community came to BCC for the event.

The SGA was invited to dinner on March 9th at the home of President Kennedy.

The SGA will help with the "6th Graders Go to College" days in early April.

Some of the SGA members will be attending the "Students United!" Student Leadership Retreat in Boston next month.

SGA has been helping with a book drive, in collaboration with the Pittsfield Prevention Partnership and the Service Learning office. They have also been helping with the Kid's Place Color Run and the Project Reach muffin sales.

The Intramural Boys Basketball Team under the leadership of Lauren Pellegrino, Director of Recreational Services, played in a Northeast Regional Intramural Tournament this past weekend at UMass Amherst. They played UConn on Friday night (lost), University of Southern New Hampshire and Providence College on Saturday (won both games) and lost to Rutgers on Sunday morning in the quarter finals. They finished 8th out of the 20 schools who participated and were the only community college to compete.

5. SUBCOMMITTEE REPORTS

a. Academic Planning

Nothing to report at this time.

b. Executive

Nothing to report at this time.

c. Finance

Committee Chair Dindio introduced Vice President John Law who provided a brief overview of the A-133 audit report.

The Vice President reported on the FY2014 and the hope is to break even. Some unforeseen expenses this year included water main breaks, heating line breaks, and higher than usual utility expenses due to the cold winter.

d. Human Resources

Nothing to report at this time.

e. Nominating

Committee Chair Caccaviello reported that the committee is in the process of vetting some candidates and that the process of electing the alumni representative is underway. Trustee Roberts is willing to serve another term. The Committee will meet next on March 31st at 5:15 in the Conte Federal Building.

6. ADMINISTRATIVE ACTIONS

a. Personnel Actions

A number of personnel actions were voted on including: appointments, reappointments, reappointments with tenure and changes of rank.

Upon a motion duly made and seconded, it was VOTED unanimously to approve the personnel actions for the period January 29, 2014 through March 14, 2014.

7. OTHER BUSINESS

a. Old – None.

b. New – None.

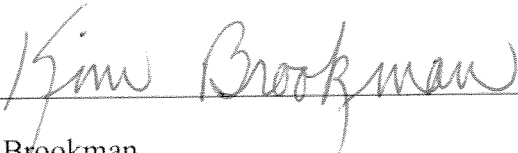
c. Upcoming Events – President Kennedy talked about BCC's upcoming events.

8. ADJOURNMENT

The meeting was adjourned at 5:50 pm. The next scheduled meeting will be held on April 22, 2014.

DATE: April 5, 2014

Respectfully submitted,



Kim Brookman

Approved:



Darlene Rodowicz, Chair