

**SENT VIA EMAIL**

October 2, 2025

Dear Members of the BCC Community,

As I mentioned in last week's Town Hall, we are launching the Presidential Search with the formation of a Presidential Search Committee.

Please let us know if you are interested in joining the Search Committee by completing this [Presidential Search Committee Interest Form](#). Also, please encourage your colleagues to volunteer!

As a reminder, our Search Committee will include 9-13 members who represent the full spectrum of college stakeholders, as defined by the [MA BHE Presidential Search Guidelines](#). At a minimum, we will have three Trustees, one DHE representative, and at least one representative from each of the major campus constituencies (students, faculty, professional staff, non-unit staff and support staff). And, we will endeavor to have diversity represented among the members of the committee (i.e., gender, race, ethnicity).

The work of the committee will require in-person meetings, most likely concentrated this fall (October / November) as we develop the Presidential Profile and in the early winter (January/February) as we screen and interview candidates. As much as possible, meetings will be in-person. If you choose to volunteer, please know this is a substantial time commitment.

The Executive Committee of the Board of Trustees will meet in October to review the list of volunteers and will follow up accordingly with potential volunteers to ensure our Search Committee adequately represents our School Community.

Many thanks in advance for considering this important opportunity to share your voice with us.

Sincerely,  
Julia Bowen  
Chair, Board of Trustees  
Berkshire Community College